

# Student terms and conditions

3.3. To cancel your contract, please contact the  
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statement to that effect in writing, either by email  
to [studentcontract@chi.ac.uk](mailto:studentcontract@chi.ac.uk) or by letter to  
Academic Registry, University of Chichester,  
College Lane, Chichester, West Sussex, PO19 6PE.

#### 4. University Regulations and Policies

4.1. By accepting your offer, you agree to comply with  
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these are set out at [www.chi.ac.uk/study-  
us/applying-us/student-contract](http://www.chi.ac.uk/study-us/applying-us/student-contract).

4.2.

- 7.4. Additional programme costs (e.g. the cost of materials or field trips), where they are known to us at the start of the year, will be published in your Programme Handbook. Other costs, such as printing, depend on the choices that you make after enrolment and therefore cannot be accurately estimated at the beginning of your programme. Details will be available to you before you commit yourself to these costs. These costs will usually increase annually.
- 7.5. If your fees are being paid through a government loan system, we will arrange payment directly with the appropriate agency. If you are paying your fees directly, your fees will be due on or before the start of the academic year. You can

## 10. Other changes

10.1. The University reserves the right to make changes to or withdraw the services it supplies to you if such actions are reasonably considered to be necessary by the University, for example, where:

- a) events beyond the University's reasonable control prevent a service from being delivered either temporarily or permanently;
- b) systems require essential maintenance work, upgrades or repairs;
- c) health and safety or other legal restrictions apply;
- d) improvements and changes are being made to the University's estate and facilities.

10.2. The University will take reasonable steps to mitigate the impact of any such changes or withdrawals on students wherever reasonably possible (for example, by substituting alternative similar services and by giving warning of forthcoming changes or likely periods of non-availability).

10.3. The University reserves the right to make reasonable additional charges for ancillary services and to vary such charges from time to time in order to cover costs or to ensure the availability of services for the benefit of all students (for example, by fining students who misuse library services to the detriment of other users).

## 11. Changes to other parts of your contract

11.1. The University may amend or update the University Commitment Charter, its Regulations and its Policies at any time.

11.2. Where the changes are fundamental, we will consult with you and get your agreement before we make the changes.

11.3. All changes will be reflected in the documents available at [www.chi.ac.uk/study-us/applying-us/student-contract](http://www.chi.ac.uk/study-us/applying-us/student-contract).

## 12. Communication

12.1. Before enrolment, the University will contact you using the details you have provided for the

purpose. After enrolment, the University will contact you by email using your University email address or by means of the student intranet (known as Moodle) and you should therefore check both on a regular (at least daily) basis.

## 13. IT equipment

13.1.

University. By accepting your offer you do, however, grant the University permission to use your work or copies of your work (digital or otherwise) for academic, teaching, research and marketing purposes. For further guidance, please refer to the [office@chi.ac.uk](mailto:office@chi.ac.uk) Property, available at [www.chi.ac.uk/about-us/how-we-work/policies/academic-policies](http://www.chi.ac.uk/about-us/how-we-work/policies/academic-policies).

## 17. Personal Data

17.1. By accepting your offer, you agree to the University collecting and using your individual personal data, including, where you provide it to the University, your sensitive personal data. This will be done in accordance with all current data protection legislation and as set out in the [University's Data Protection Policy](http://www.chi.ac.uk/about-us/how-we-work/policies/data-protection), available at [www.chi.ac.uk/about-us/how-we-work/policies/data-protection](http://www.chi.ac.uk/about-us/how-we-work/policies/data-protection).

## 18. Health and safety

18.1. The University of Chichester will, so far as is reasonably practicable, take all steps necessary to ensure the health, safety and wellbeing of all members of the institution, including staff, students and visitors, and will conduct its affairs in such a way as to protect everyone who may be affected by its activities.

18.2. You must make yourself aware of the safety rules applying to the buildings you use, your programme and your department; read the safety notices, the student intranet (Moodle) and know what to do in the event of a fire, and be aware of at least two escape routes from any area you occupy.

18.3. Further information on your rights and responsibilities may be found in the Health and Safety Policy, available at [www.chi.ac.uk/about-us/how-we-work/policies/health-and-safety-policies](http://www.chi.ac.uk/about-us/how-we-work/policies/health-and-safety-policies).

## 19. Insurance

19.1. You must ensure that you have adequate insurance cover for your personal belongings (including mobile phones, electronic devices, computer equipment, cycles, motor vehicles) before bringing them to the University. In certain circumstances you may be required to obtain

other types of insurance, for example, medical insurance.

## 20. Liability

20.1. The University is responsible for loss or damage you suffer that is a foreseeable result of our breaking this contract or our failing to use reasonable care and skill in providing your programme and any associated services (but not to the extent that such loss or damage is attributable to your own fault or the fault of a third party).

20.2. The University is not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if we discussed it as a possibility.

20.3. The University does not exclude or limit its liability to you in any way where it would be unlawful to do so. This includes liability for death or personal injury caused by negligence or the negligence of [our](#) employees, agents or subcontractors; for fraud or fraudulent misrepresentation; and for breach of your statutory rights in relation to this contract including your statutory right to receive services which are as described and supplied with reasonable skill and care.

20.4. Except as set out in clause 20.3 above, the University is not responsible for events outside its control which the University could not have foreseen or prevented, such as industrial action, over or under demand from students, staff illness, significant changes to higher education funding or regulation, severe weather, fire, epidemic, civil disorder, political unrest or government restrictions.

20.5. Except as set out in clause 20.3 above, the University is not responsible for:

- a) damage to your property (including to personal I.T. equipment, vehicles and bicycles);
- b) the non-return of work submitted for assessment; and

c) any loss of opportunity or loss of income or profit, however arising.

20.6. Except as set out in clause 20.3 above, any other liability of the University in contract, tort, breach of statutory duty, misrepresentation or any other liabilities, however occurring, are limited to the value of tuition fees paid by you or on your behalf to the University or the amount, if any, that the University receives from its insurers in respect of that particular loss, whichever is the larger.

21. Expiry or termination of your contract

21.1. Your contract with the University will expire when you complete your programme, unless it is terminated beforehand.

21.2. You may terminate your contract at any time by

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